



## REALTOR® ASSOCIATION OF PIONEER VALLEY, INC.

221 Industry Avenue Springfield, MA 01104  
413-785-1328 phone 877-854-6978 toll-free 413-731-7125 fax  
<http://www.rapv.com> <http://rapvportal.ramcoams.net/>



1. Mail completed application to the REALTOR® ASSOCIATION OF PIONEER VALLEY, INC., 221 Industry Ave., Springfield, MA 01104 or **email** to Laura Herring at [laura@rapv.com](mailto:laura@rapv.com) with credit card information.
2. Tuition for the course is **\$360.00** plus **\$ 65.00** for textbooks, for a total cost of **\$425.00**, payable to RAPV. Money order, cashier's check, personal check, MasterCard or VISA for full payment of tuition, textbooks must accompany the application.
3. **Payment in full is required before you begin the course. Personal checks will NOT be accepted 2 weeks prior to the first class of the session.**

*PRINT*

NAME (*as shown on your driver's license*)

(first)\_\_\_\_\_ (middle)\_\_\_\_\_ (last)\_\_\_\_\_

HOME ADDRESS\_\_\_\_\_

CITY,STATE,ZIP\_\_\_\_\_

PHONE\_\_\_\_\_ EMAIL\_\_\_\_\_

DATE \_\_\_\_\_ DATE COURSE STARTS \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

How did you learn about this school? \_\_\_\_\_

### TERMINATION and REFUND POLICY

1. If you terminate this agreement within 5 days of the date of the application, your tuition will be refunded.
2. If you terminate this agreement after the initial 5 days, and prior to the start of the program, you will receive a tuition refund, less reasonable administrative costs described in paragraph 7.
3. If you terminate this agreement during the first quarter of the program, you will receive a refund of at least 75% of the tuition, less reasonable administrative costs described in paragraph 7.
4. If you terminate this agreement during the second quarter of the program, you will receive a refund of 50% of the tuition, less the actual reasonable administrative costs described in paragraph 7.
5. If you terminate this agreement during the third quarter of the program, you will receive a refund of 25% of the tuition, less reasonable administrative costs described in paragraph 7.
6. If you terminate this agreement after the third quarter of the program, the school is not obligated to provide any refund.
7. If you terminate this agreement after the initial 5 day period, as defined in paragraph 1, you will be responsible for reasonable administrative costs incurred by the school, which shall not exceed 15% of the contract tuition.
8. Textbooks and supply costs are non-refundable.
9. If you wish to terminate this agreement, you must inform the school in writing of your termination, which shall become effective on the date received at the REALTOR® ASSOCIATION OF PIONEER VALLEY, INC.
10. Refunds are subject to a 30 day waiting period for all payments received by check.
11. By signing this application you agree to abide by the termination and refund policy.

☐ SALESPERSON COURSE ☐ BROKER COURSE - sales license # \_\_\_\_\_

PAID (ck number) \_\_\_\_\_ VISA/MC # \_\_\_\_\_ exp. \_\_\_\_\_ cvv: \_\_\_\_\_

\_\_\_\_\_  
signature of applicant

BOOKS RECEIVED \_\_\_\_\_

\_\_\_\_\_  
signature of school representative